

Sumit Sahu

Brahmapur, Orissa
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Highly motivated college graduate with a strong academic background, Seeking an internship opportunity to apply theoretical knowledge.

Personal Details

Date of Birth: 2003-03-28
Eligible to work in: India
Highest Career Level: 1-2 years experience
Industry: Accounting, Administrative Assistance
Total years of experience: 2

Work Experience

Office Assistant

Luminious integrated tutorial-Hinjilikatu, Orissa
January 2021 to February 2023

Education

Master's degree in Mba

Vignan institute of technology and management, Berhampur - Brahmapur, Orissa
September 2023 to Present

B. Sc in Physics

Science college (autonomous), Hinjilicut - Hinjilikatu, Orissa
August 2020 to March 2023

PGDCA

GICM, HINJILICUT - Hinjilikatu, Orissa
May 2021 to April 2022

12 in Science

K.D juniour science college, pochilima - Hinjilikatu, Orissa
July 2018 to March 2020

10th Pass in odisha

Ashok nodal high school jamuni, ganjam - India
May 2017 to March 2018

Skills / IT Skills

- Communication skills
- Customer service
- English
- Microsoft Word
- Microsoft Excel
- Hindi
- Typing
- Computer skills
- Management
- Cash management